



SOFTWARE FEATURES

Provide care
as promised
on every visit
without fail

Visit Scheduling and Verification

CARE PLANS

Define care tasks for service offerings or individual clients. Caregivers can report on required tasks after each visit.

SMART SCHEDULING

Assign visits by matching client needs to caregiver availability, skill, and other factors.

GEOGRAPHIC ZONES

Segment your service area. Assign visits by zone to minimize driving. Manage multiple offices as separate zones.

FULL-CYCLE NOTIFICATION

Notify all eligible caregivers via texting when an assignment opens (so they can text right back) and when it closes.

CLOCKWORK™ VISIT VERIFICATION

Allow caregivers to clock in and clock out from client's home.

CLOCKWORK TASK REPORTING

Allow caregivers to report on tasks completed or declined.

CLOCKWORK LATE CHECKS AND ALERTS

Contact a caregiver that fails to clock in on time. Get an alert if the caregiver does not respond.

Reach out to
clients and
caregivers

Field Communications

CAREGIVER PORTAL

Allow caregivers to clock in and out from their cell phones when they visit a client.

TEXTING AND PHONE MAIL

Communicate efficiently with clients and caregivers, creating an audit trail in the process.

USER ACCESS MANAGEMENT

Define who can access to what information. Control logins.

ONLINE TUTORIALS

Make it easy for new users to learn CareWhen.

(continued)

CAREWHEN SOFTWARE FEATURES (continued)

Access your
Information
anywhere

Agency Information

CLIENT INFORMATION

Store a variety of information about your clients, including their visit history.

CAREGIVER INFORMATION

Store a variety of information about your caregivers, including their work history.

NOTES AND REMINDERS

Keep notes of conversations. Set reminders of due dates.

ELECTRONIC DOCUMENTS

Store scanned documents, e.g. licenses, for online access.

Reporting

AGENCY DASHBOARD

Get a quick summary of daily activity and open actions.

INVOICING

Generate invoices accurately, according to your exact needs.

MANAGEMENT REPORTS

Generate a variety of business activity reports for any time period, complete with statistics.

REPORT DOWNLOAD

Save management reports for offline use in PDF or Excel data format.

DATA EXPORT

Export completed visits to your accounting software, e.g. Quick Books, for invoicing and payroll.

Never
lose sight of
the big picture

AUGUSTSYSTEMS

Taking care to be the best

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